



Chris Swope
Lansing City Clerk

Lansing School District

Candidate Filing Instructions
Election: November 8, 2016

Lansing School District Offices to be elected on November 8, 2016:

School Board Member

- 3 positions for full terms of 6 years ending December 31, 2022
- 1 position for a partial term ending December 31, 2018

- I. Filing Deadline: Tuesday, July 26, 2016 at 4:00 p.m.
- II. Documents that must be on File in the Lansing City Clerk's Office by the July 26, 2016 Deadline of 4:00 p.m.:
 - A. Signed & Notarized Affidavit of Identity and Receipt of Filing (two copies)
 - B. Filing fee or Petitions containing the Required Number of Valid Signatures
 1. At least 40 but not more than 100 signatures or a \$100.00 filing fee.
- III. Requirements for Candidates:
 - A. Must be a registered voter in the Lansing School District.
- IV. Withdrawal Deadline
 - A. Candidates wishing to withdraw their nomination must do so by Friday, July 29, 2016 at 4:00 p.m. by submitting a signed request.

In addition to the above requirements, you should check with the Ingham County Clerk's Office to determine your Financial Reporting requirements under the Michigan Campaign Finance Act.

Candidate Information Form

Name _____

Address _____

I request the necessary paperwork to file for the Lansing School District Board of Education

Year of Election _____

I intend to file by submitting:

- ☐ Petition Signatures
- ☐ Filing Fee
- ☐ Unsure

CONTACT INFORMATION

Home Phone _____

Work Phone _____

Cell Phone _____

Campaign Phone _____

Email Address _____

Website _____

I understand that information on this form is public and may be released to the public and media.

Signature _____

Date _____